

Art in the Library

ARTIST'S EXHIBITION INFORMATION



Installation:

We have just under 40 feet of hanging space at each location. You will be responsible for laying out, hanging and removing your show within the above time frame. We will supply picture hanging wire. Please check ahead of time and see what you might need to bring additionally.

Promotion & Sales:

Please submit a list containing the title, media, for sale status, and price (if applicable) of each piece going into the show at least one week prior to your installation date. You may also supply your own wall labels, if desired. If not, we will use this list to make them.

The Library will do some promotion for each show, but the primary responsibility for promotion lies with the artist.

If a buyer is interested in a piece, they will be directed to contact you to make a purchase. We do not broker sales. We do not collect commission on any artwork sold during the exhibition. Sold work must remain in the show until the end of the exhibition or an approved replacement must be supplied.

Liability Waiver:

If selected, the Library will require that you sign an *Artist's Release*. Doing so releases the Library, its employees, and its volunteers from any liability related to your artwork while it is being installed, exhibited, or removed. **The Artist's Release must be signed and returned to us at least one month before your installation date for your show to be considered confirmed.**